

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. DASG60-02-D-0013	2. DELIVERY ORDER/ CALL NO. 001601	3. DATE OF ORDER/CALL (YYYYMMDD) 2005 Apr 21	4. REQ./ PURCH. REQUEST NO. HH41MENTORJC01	5. PRIORITY DX-A2
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6. ISSUED BY US ARMY SPACE & MISSILE DEFENSE COMMAND PO BOX 1500 HUNTSVILLE AL 35807-3801	CODE W9113M	7. ADMINISTERED BY (if other than 6) DCMA HUNTSVILLE BUILDING 4505, SUITE 301 MARTIN ROAD REDSTONE ARSENAL AL 35898-0001	CODE S0107A	8. DELIVERY FOB <input type="checkbox"/> DESTINATION <input checked="" type="checkbox"/> OTHER (See Schedule if other)
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9. CONTRACTOR MADISON RESEARCH CORPORATION 401 WYNN DRIVE HUNTSVILLE AL 35805-1962	CODE 0A9A9	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) SEE SCHEDULE	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input checked="" type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
NAME AND ADDRESS			12. DISCOUNT TERMS	13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15

14. SHIP TO SEE SCHEDULE	CODE	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/SOUTH ENTITLEMENT OPERATION P. O. BOX 182264 COLUMBUS OH 43218-2264	CODE HQ0338	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	SEE SCHEDULE				

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA	25. TOTAL \$219,227.00	26. DIFFERENCES
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27a. QUANTITY IN COLUMN 20 HAS BEEN
 INSPECTED RECEIVED ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
f. TELEPHONE NUMBER	g. E-MAIL ADDRESS		32. PAID BY <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL

36. I certify this account is correct and proper for payment.

a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL
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37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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Section B - Supplies or Services and Prices

BLOCK 17/BLOCK 18 CONT.

BLOCK 18 (DD1155) CONTINUED

BLOCK 18 (DD1155) CONTINUED: In the performance of this Task Order (T/O), the contractor shall provide for the developmental assistance to its Protégé, but total incurred costs for Labor, Materials, and Travel shall not, under any circumstances, exceed the total dollars obligated herein.

TOTAL EFFORT:

ITEM NO.	SCHEDULE OF SERVICES	ESTIMATED HOURS	NTE AMOUNT
CLIN 0006	Mentor-Protégé Program	██████████	\$499,860

FUNDED BALANCE:

ITEM NO.	SCHEDULE OF SERVICES	ESTIMATED HOURS	NTE AMOUNT
CLIN 0006	Mentor-Protégé Program	██████████	\$219,227

UNFUNDED BALANCE:

ITEM NO.	SCHEDULE OF SERVICES	ESTIMATED HOURS	NTE AMOUNT
CLIN 0006	Mentor-Protégé Program	██████████	\$280,633

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0006	Mentor Protege Program COST	████	Lot	UNDEFINED	UNDEFINED
	Mentoring to be completed IAW individual T/Os issued on a CR basis under this CLIN. NO FEE ON THIS CLIN. PURCHASE REQUEST NUMBER: HH41MENTORJC01				
				MAX COST	\$219,227.00

FOB: Origin

Section C - Descriptions and Specifications

A. STATEMENT OF WORK

[REDACTED] Inc. Mentor-Protégé Statement of Work

As the Mentor, MRC shall provide a wide variety of guidance and overall development assistance to its Protégé, [REDACTED]. This development assistance will include Business Development; CMM Certification and ISO Registration Guidance, provide guidance in the development of a comprehensive, dynamic Strategic Plan, and will assist protégé in leveling their existing capabilities in technology development, system development, assessment and validation. This SOW will be performed in accordance with Section H of this Task Order.

B. PERIOD OF PERFORMANCE

21 April 2005 – 23 April 2007

C. KEY PERSONNELD. DELIVERABLES

Item/Title	CDRL#	# Copies	Delivery Date
Task Order Management Plan	A001	1 *	Per CDRL
FMER	A003	1 *	Per CDRL
Quarterly Reports	A004	1*	30 days after each Quarter Jan 31- Apr 31 - Jul 31 - Oct 31 (Each Year)
Semi-Annual Reports	A004	1 *	30 Apr/31 Oct (Each Year)
After Action Report	A005	1 *	23 Apr 07
Quarterly Transmittal Listing	A007	1	Per CDRL

* Plus Electronic Version.

E. TRAVEL

ESTIMATED TRAVEL: Appropriate travel shall be determined by the contractor in accordance with the signed Mentor-Protégé Agreement, and shall be charged in accordance with CLIN 0006 limitations. Total incurred costs for labor, materials, and travel shall not, under any circumstances, exceed the total dollars obligated herein.

F. MATERIAL

ESTIMATED COST FOR MATERIALS AND/OR SPECIAL TEST EQUIPMENT: Appropriate material costs shall be determined by the contractor in accordance with the signed Mentor-Protégé Agreement, and shall be charged in accordance with CLIN 0006 limitations. Total incurred costs for labor, materials, and travel shall not, under any circumstances, exceed the total dollars obligated herein

G. SPECIAL INSTRUCTIONS

SPECIAL INSTRUCTIONS:

Cost data shall be segregated/reported/vouchered/paid at the ACRN level.

The "Limitation of Funds" is applicable at the ACRN level.

The effort described in the Task Order Statement of Work anticipated to be performed in FY05, FY06 and FY07, is subject to the Clause at FAR 52.232-18, Availability of Funds.

All of the terms and conditions of the contract listed in Block 1 above are applicable to this T/O.

All of the provisions and clauses of the contract listed in Block 1 above are applicable to this T/O.

No Government Furnished Property or Test Facilities are available for use in performance of this Task Order.

It is incumbent upon the contractor and/or subcontractor to ensure that appropriate Technical Assistance Agreements (TAAs) and/or applicable export licenses are in place before conducting any activity under the SOW which requires such approval and documentation.

G. DISTRIBUTION

H DISTRIBUTION

TASK ORDER MONITOR: [REDACTED] Email Address:

MAILING ADDRESS: U.S. Army Space and Missile Defense Command, ATTN: [REDACTED]

[REDACTED] P.O. Box 1500, Huntsville, AL 35807-3801

MENTOR-PROTÉGÉ PROGRAM MANAGER: [REDACTED]

(fax), [REDACTED]

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97 2004 0300 1101 36 2215 1002008000 2514 W31RPD4097 JCMA 4HHMP1 S01021
AMOUNT: \$219,227.00

Section H - Special Contract Requirements

SPECIAL CONTRACT RQMTS**1.0 PROGRAM OBJECTIVES**

During creation of the detailed developmental assistance program presented in this proposal volume, MRC and ██████ conducted a comprehensive needs assessment. Using the breakdown between technology and business management, ██████ initially identified many needs as are shown in **Table 1.0-I**.

Table 1.0-I ██████ Needs Assessment**I. TECHNOLOGY**

- SBIR topics
- R&D Subject Development paths
- CMMI Certification
- ISO 9001:2000 Registration
- Program Management Professional Certification
- HBCU/MI Support
- IT Support – Materials Requirements Planning, Enterprise Resource Planning, help desk
- DoD, DHS, and Commercial Situation Awareness-IR Sensor SW Development
- Labview Certification
- Unmanned Systems Initiative at AAMCOM RDEC and RTTC

II. BUSINESS MANAGEMENT

- Strategic Plan Development
- Growth using core capabilities
- Leverage of existing business into new markets and product
- Government, commercial and international product mapping
- Business Development
- US Army at Redstone
- Other DOD
- Recruiting, Hiring, and Training
- Business Systems
- Proposal Training, Development, and Presentation

The resulting proposed plan reflects those areas where MRC's expertise best focuses on ██████ high priority needs within the constraints of time and money. The objectives of the developmental assistance program are what we expect to accomplish by the end of the Mentor-Protégé Program:

Technology Objectives

- ██████ will be ready to be assessed for CMMI certification.
- ██████ will be ISO 9001-2000 registered.
- Top-level ██████ managers will be PMP certified.
- Trained and experienced HBCU/MI students will be available to integrate into the DoD support contractor workforce to replace our aging workforce.

Business Management Objectives

- [REDACTED] will have a comprehensive 5-year Strategic Plan.
- [REDACTED] will have approved GSA Schedules (PES, IT, etc).
- [REDACTED] will have an established long-term relationship with MRC and will be positioned to compete on Army, DoD and commercial contracts (SETAC, AMCOM Express, MDDC, CIMS, etc.).
- [REDACTED] will have potential for growth outside of the mentor-protégé relationship.
- [REDACTED] will have a better trained workforce and enhanced core capabilities.
- [REDACTED] business volume and revenues will have increased substantially.
- [REDACTED] will continue their relationships with local area HBCU/MIs and develop them into long-term relationships.

Madison Research Corporation understands how it is to be a small, developing business, looking for opportunities to learn from other larger, already mature companies. Having grown from only three people in 1986 to over 700 by recent count, MRC has seen the benefits of being a protégé as well as the advantages of being a mentor. We have grown to the point where we feel obligated to share our growing experiences with other struggling companies and are committed to helping small businesses. Our 5-year corporate Strategic Plan has an established goal of searching for and selecting another 8(a) firm for MRC to mentor. Also, we have actively recruited over twenty-five additional small companies to join our SETAC Team since contract award in April 2002. Each time a small company comes on board, we thoroughly instruct the company on how we do business and establish a strategy for meeting potential customers and marketing the unique technical capabilities of the new SETAC Team member.

2.0 DEVELOPMENTAL ASSISTANCE PLAN

This section of the Madison Research Corporation - [REDACTED] Mentor-Protégé proposal contains a detailed description of the work required for MRC to provide development assistance to [REDACTED]. The **Figure 2.0-1** Gantt chart (at bottom of Sec H) outlines the schedule and milestones that will be used in the conduct of the program. The tasks shown on the chart form the Work Breakdown Structure for estimating and tracking program cost. The estimated cost of the proposed tasks, divided into *Technology* and *Business Management* categories, is presented in **Volume Three – Cost Volume**.

I. TECHNOLOGY

A. CMMI Certification

1. CMMI Overview

MRC will provide guidance and experienced advice in review and evaluation of the [REDACTED] situation and potential needs regarding CMM/CMMI growth. This would involve a review of current activities and plans for growth. An assessment of personnel and their background and experience would be a key part of such a review, as would an assessment of policies, procedures, and tools required for CMM/CMMI.

A determination of both personnel and company needs regarding growth into software and systems areas would be provided. Basically this is:

- What are the needs?
- What are the current plans and capabilities?
- How can the company meet those needs?

The desired result of this effort is an Overview Report documenting findings from the review and evaluation.

2. CMM/CMMI Assessment

MRC will provide an independent assessment of [REDACTED] in regards to their current capabilities and performance against the CMMI model. The assessment would be for Level 2 using the Staged CMM model. The desired result is an Overview Report documenting findings from the assessment.

3. CMMI Project Selection

MRC will provide guidance to [REDACTED] in evaluation of the candidate projects to select one or two projects for the initial pilot project implementation of CMMI. The desired result is an Overview Report documenting findings from the project selection.

4. CMMI Documentation

MRC will provide guidance to [REDACTED] in the development of policies, procedures, tools and other required elements to achieve CMMI Level 2. The desired result is CMMI required documentation and tools for CMMI Level 2 for Software.

5. CMMI Consultation External

Where necessary, MRC can advice to [REDACTED] in identification and selection of external consultants to make achieving CMMI assessment go more smoothly. The desired result is a candidate list and recommendations.

6. CMMI/PMI Documentation Coordination

MRC will provide guidance and advice to [REDACTED] in the coordination of policies, procedures, tools, and other required elements of PMI and CMMI Level 2. The desired result is to ensure that all required elements for PMI and CMMI Level 2 are in compliance.

7. CMMI Project Expansion

MRC will provide guidance to [REDACTED] in extending the CMMI processes to all suitable projects. The desired result is an Overview Report documenting findings from the project expansion.

8. CMMI Training

MRC will provide guidance and advice to [REDACTED] in providing internal training to personnel covering CMMI policies. The desired result is to have required [REDACTED] personnel trained in CMMI policies and procedures.

9. CMMI Assessment Preparation

MRC will provide assistance based on our experience with CMM/CMMI to help [REDACTED] achieve CMMI certification. The desired results are Quarterly Status Reports outlining progress. Additionally, elements needed for the formal assessment will be developed, reviewed, and instated. Also, training will have been provided.

10. Assessment

MRC will provide assistance based on our experience with CMM/CMMI to help [REDACTED] during the CMMI assessment. As part of the assessment team, experienced assessors are required. MRC will provide such personnel. The desired results are Quarterly Status Reports outlining progress. Additionally, elements needed for the formal assessment will be developed, reviewed, and instated. Also, training will have been provided.

11. CMMI Assessment Follow-up

MRC will provide assistance based on our experience with CMM/CMMI to help [REDACTED] following the CMMI assessment. The desired results are Quarterly status reports outlining progress. Additionally, elements needed for the formal assessment will be developed, reviewed, and instated. Also, training will have been provided.

12. CMMI Moving to Level 3

MRC will advise [REDACTED] in efforts to achieve Level 3. The desired result is an Overview Report documenting steps needed to reach Level 3 certification.

B. ISO 9001:2000 Registration

1. Quality Management System Overview

MRC will give a presentation to [REDACTED] top managers and program managers to introduce them to our Quality Management System (QMS) approach. The desired result of this effort is to have [REDACTED] management buy into the implementation of a QMS at [REDACTED]

2. Quality Objectives Development

MRC will review and provide guidance to [REDACTED] top managers in development of Quality Objectives for their company. The desired result is to have documented Quality Objectives as the basis for [REDACTED] QMS.

3. QMS Training

In preparation for developing a QMS for [REDACTED] MRC will train all [REDACTED] personnel in quality management. The desired result is to have all corporate personnel understand and buy into the QMS approach.

4. Existing Processes Review

With the help of all [REDACTED] personnel, MRC will review existing processes. The desired result is to determine the starting point for development of procedures for other Trevorn processes.

5. QMS Documentation Preparation

With MRC's assistance [REDACTED] functional managers will develop and document procedures and ways to measure compliance for corporate operations. The desired result is a QMS Plan containing complete sets of procedures documenting [REDACTED] operations or functions.

6. QMS Implementation

MRC will provide guidance to [REDACTED] personnel in implementing the QMS Plan. The desired results are implementation and measurement of QMS procedures.

7. External QMS Training

MRC will assist [REDACTED] in the identification and selection of external training opportunities for QMS Lead and designated Internal Audit personnel. The desired result is to have trained QMS Lead and Internal Audit personnel.

8. Internal Audit

In preparation for an External Audit, MRC will assist [REDACTED] in conducting an Internal Audit of all corporate operating processes and procedures. The desired result is that [REDACTED] QMS will be able to successfully pass an External Audit.

9. External Audit

MRC will be available to advise [REDACTED] through an audit of their QMS by an external authority. The desired result is that [REDACTED] QMS becomes a registered ISO 9001:2000 system.

C. Project Manager Professional Certification

1. PMI Introduction

MRC will give a presentation to [REDACTED] top managers and program managers to introduce them to the Project Management Institute (PMI) program for Project Manager Professional (PMP) certification. [REDACTED] will be requested to identify candidates, who meet the experience and formal education requirements, for PMP training. The desired result of this effort is the have [REDACTED] management understand the value of project management (PM), PM methodology, and the PMP certification process.

2. PMBOK, Project Phases, and Project Framework Overview

MRC will present an overview of the Project Management Body of Knowledge (PMBOK) to the PMP certification candidates and explain the various phases of the PM process and the framework for projects. The desired result is a high-level understanding of project management phases and their integration by the candidates.

3. PMP Certification Overview

MRC will present an overview of the PMP certification process to the selected candidates and the top-managers of [REDACTED]. The desired result is an understanding of PMP certification benefits as well as time and cost investment associated with certification.

4. PMP Exam Preparation Course

MRC will tutor the PMP certification candidates prior to their taking the preparation course for the PMP certification exam. The desired result is the readiness of the candidates to take the PMP exam preparation course.

D. HBCU/MI Support

1. Student Intern

MRC will hire a student, who is enrolled in engineering or computer science, from one of the Huntsville area Historically Black Colleges and Universities/Minority Institutions (HBCU/MI) as a part-time MRC employee. The student will be placed in a work area at [REDACTED] where both the student and [REDACTED] will gain the most benefit. The baseline work program for intern(s) is to

perform tasks in Software Development, Systems Engineering, and IT support services. In addition, students will support Materials Requirements Planning and Enterprise Resource Planning business processes. The desired result of this effort is that a high achieving HBCU/MI student will gain valuable aerospace and industry work experience and possibly become a vital part of the DoD or support contractor workforce upon graduation. Also, it is desired that [REDACTED] will experience first hand the benefit of employing HBCU/MI students/graduates as part of their staff.

2. HBCU/MI Training and Consultation

MRC will engage one or more local HBCU/MIs to provide certification training in what is determined to be [REDACTED] most needed area such as Computer Engineering, Computer Service Technician, Microsoft Systems, or other certification training. HBCU/MI consultation will also be provided to [REDACTED] in selected areas of need. The desired results are to meet [REDACTED] goal of developing a working relationship with local HBCU/MIs while gaining improvements in their systems and processes.

II. Business Management

A. Strategic Plan Development

1. Strategic Plan/Process Review

MRC, in cooperation with top-level [REDACTED] management, will conduct an analysis of [REDACTED] current abbreviated Strategic Plan and identify other topics/goals/areas that should be included for the plan to become a comprehensive long-range document. The desired result of this effort is the identification of plan improvement needs.

2. Strategic Planning Workshop

MRC will conduct a Strategic Planning workshop for top-level [REDACTED] management to present the importance of long range planning and the process of generating a Strategic Plan. The desired results are that 1) [REDACTED] management will understand and appreciate the importance of Strategic Planning and 2) they will be able to successfully employ the planning process in establishing their vision of [REDACTED] five years into the future and in identifying the steps they must take to make that vision become reality.

B. Business Development

1. Business Development Overview

MRC will present, to [REDACTED] top-level management and to their program managers, an overview of our Business Development approach. The desired result of this effort is for [REDACTED] management to understand the business development processes, procedures, and tools.

2. Marketing Plan Development

MRC will work guide [REDACTED] top-level management and program managers in development of a complete marketing plan. The desired result is a comprehensive marketing plan with targets of opportunity that [REDACTED] and MRC will pursue.

3. GSA Contract Support

MRC will work with [REDACTED] program managers to develop GSA labor rate schedules. The desired results are to generate schedules for PES, IT, or other [REDACTED]-selected areas.

4. Proposal Preparation Support

MRC will conduct training sessions for [REDACTED] personnel involved in preparing proposals. The desired result is to raise [REDACTED] proposals to a higher level of comprehensiveness and quality.

C. Recruiting, Hiring, and Training

1. HR Consultation

MRC will brief [REDACTED] Human Resources personnel on our recruiting, hiring, and training processes including providing an introduction to our online application process and online training program. The desired result of this effort is to help [REDACTED] increase the effectiveness of their own recruiting, hiring, and training processes and procedures.

D. Business Systems

1. Business System Consultation

MRC will brief [REDACTED] Business System personnel on our accounting, purchasing, and contracting processes and procedures including an overview of our Costpoint expenditure tracking system. The desired result of this effort is to help [REDACTED] troubleshoot their existing systems and implement improvements.

III. Reporting

MRC and [REDACTED] will prepare and submit reports on the progress of the Mentor-Protégé Program using the Army reporting requirements, which are as follows:

- Mentor Development Assistance Performance Report (By major task and by expenditure)
 - Quarterly
- Mentor DoD Semi-Annual Report (per DFARS Appendix I)
- Protégé Annual Report (After review, concurrence, or rebuttal of Mentor Annual Report)
 - Annually
- Protégé Data on Employment and Revenues – Annually for two years after conclusion of Agreement
- Program Management Reviews – As Required
- DCMA Performance Reviews – Annually

IV. Program Management Support

As described in **Section 3.0 Management Plan** below, MRC uses a project team with a strong Program Manager to execute a contract of the type proposed for the Mentor Protégé Program. The Program Manager is the program focal point, both internal and external with the customer,

responsible for program planning, conducting regular team meetings, briefing upper management, resolving problems and conflicts, managing the program within budget and schedule, and reporting progress.

3.0 MANAGEMENT PLAN

3.1 Team Organization

Our proposed team organization structure will be very effective, efficient, and focused on meeting the requirements of the Mentor-Protégé Agreement and on timely reporting of development assistance performance to the Army Program Manager. **Figure 3.1-1** shows that the M-P team will be led by a Program Manager [REDACTED] who reports directly to MRC's President and CEO, [REDACTED]. [REDACTED] is accountable to [REDACTED] for all contract activities and has direct access to him for resolving resource and other issues.

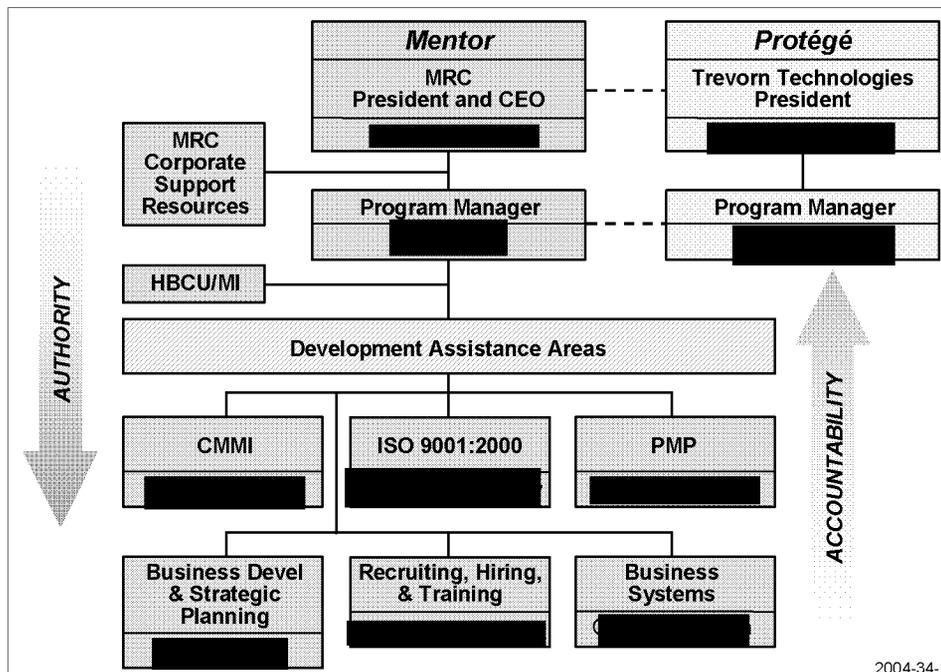


Figure 3.1-1 Team Organization

MRC's time-proven management approach starts with contract leadership by a strong Program Manager. [REDACTED] fulfills that requirement. He has full authority and responsibility to manage work within the scope of the contract, to maintain the work within budget and on schedule, and to be the contract focal point for all activities including direction for executing the contract, communications among all interested parties, reporting, and resolution of problems. Supporting [REDACTED] is MRC's Corporate Services Group with their full complement of accounting, human resources, quality, procurement, security, and business systems expertise. Our cost management system is centered on Deltek Costpoint, which provides routine monthly visibility of labor and material expenditures as well as on-demand visibility. MRC is ISO 9001-2000 registered, SEI CMM Level 3 certified, and has a DCMA approved Purchasing System. Also at [REDACTED] disposal is a broad spectrum of MRC technical expertise in system acquisition, system sustainment, information technology, and software engineering.

3.2 Key Personnel Qualifications

The proposed MRC-██████████ Program Manager for the Mentor-Protégé Program is ██████████ who also serves as the Program Manager for the SETAC contract. Highlights of ██████████ professional career are given below:

- Over 25 years of military experience as a leader, manager, and supervisor of high performance teams
- Fourteen (14) years of Army Acquisition Corps experience involving basic research, systems engineering, and program management of multi-billion dollar Army and Joint Acquisition Programs
- BA Business Administration and Distinguished Military Graduate of Alcorn State University
- Army Acquisition Corps Certified Level III (Program Management, Test and Evaluation), and Level II (Research and Development)
- DoD Certified Professor of Acquisition Policy and Program Management
- MRC ISO 9000 Management Representative and Lead Auditor
- MRC HBCU/MI Student Co-op/Intern Program Manager

Other key MRC personnel who will have significant input to the M-P Program are:

- ██████████ – Corporate Lead, CMMI Certification
- ██████████ – Corporate Lead, Quality/ISO 9001:2000 Registration
- ██████████ – Corporate Lead, PMP Certification
- ██████████ – VP, Business Development and Strategic Planning
- ██████████ – Director, Human Resources
- ██████████ – Corporate Controller

The Program Manager for ██████████ Technologies is ██████████. Highlights of ██████████ professional career are:

- Oversees all aspects of ██████████ Contracts, Administrative Support, and Human Resources
- Certified Public Accountant
- BS Accounting Graduate of the University of Kentucky

3.3 Problem Resolution

MRC historically executes a contract in a frequent and open communications environment in which most problems can be anticipated and are prevented before they occur. For the Mentor-Protégé Program we will continue that open communications atmosphere by both informal and formal interface with our M-P Team participants. We will have frequent communications via telephone, email, and face-to-face dialog among M-P Team members as well as hold informal monthly M-P Program meetings to review progress, highlight future plans, and identify issues or problems. The Milestone Chart presented in **Section 2.0 Developmental Assistance Plan** will be used as our road map or structure for these meetings. Our formal communications will be in the form of documenting the program through required reporting. Any time issues or problems are identified, the Program Manager will be involved in resolving them. At MRC, our internal goal is problem/issue resolution within 24 hours. If this is not possible, we will at least identify the method of resolution and timeline within 24 hours. Problems/issues are normally resolved

much earlier through informal communications that are built into our method of executing the program.

3.4 Expected Program Outcomes

MRC is enthusiastic about the possibility of being a mentor to [REDACTED] a small company with much potential. By the time the proposed program is completed in April 2007, we fully expect that we will have met [REDACTED] needs identified in detail in **Section 2.0 Developmental Assistance Plan** and layed out in the **Figure 2.0-1 Schedule and Milestone Chart**. A reiteration of our expectations is shown below:

Technology Expectations

- [REDACTED] will be ready to be assessed for CMMI certification.
- [REDACTED] will be ISO 9001-2000 registered.
- Top-level [REDACTED] managers will be PMP certified.
- Trained and experienced HBCU/MI students will be available to integrate into the DoD support contractor workforce to replace our aging workforce.

Business Management Expectations

- [REDACTED] will have a comprehensive 5-year Strategic Plan.
- [REDACTED] will have approved GSA Schedules (PES, IT, etc).
- [REDACTED] will have an established long-term relationship with MRC and be positioned to compete on Army, DoD and commercial contracts (SETAC, AMCOM Express, MDDC, CIMS, etc.).
- [REDACTED] will have potential for growth outside of the mentor-protégé relationship.
- [REDACTED] will have a better trained workforce and enhanced core capabilities.
- [REDACTED] business volume and revenues will have increased substantially.
- [REDACTED] will continue their relationships with local area HBCU/MIs and develop them into long-term relationships.

