

# ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. <b>DASG60-02-D-0009</b>	2. DELIVERY ORDER/ CALL NO. <b>010004</b>	3. DATE OF ORDER/CALL (YYYYMMDD) <b>2004 Dec 22</b>	4. REQ./ PURCH. REQUEST NO. <b>W31RPD5355DHMM-01</b>	5. PRIORITY <b>DX-A2</b>
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6. ISSUED BY US ARMY SPACE & MISSILE DEFENSE COMMAND PO BOX 1500 HUNTSVILLE AL 35807-3801	CODE <b>W9113M</b>	7. ADMINISTERED BY (if other than 6) DCMA HUNTSVILLE BUILDING 4505, SUITE 301 MARTIN ROAD REDSTONE ARSENAL AL 35898-0001	CODE <b>S0107A</b>
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8. DELIVERY FOB  
 DESTINATION  
 OTHER  
 (See Schedule if other)

9. CONTRACTOR BAE SYSTEMS ANALYTICAL SOLUTIONS INC 1525 PERIMETER PKW, STE 500 HUNTSVILLE AL 35806	CODE <b>OJLS6</b>	FACILITY	10. DELIVER TO FOB POINT BY (Date) (YYYYMMDD) <b>SEE SCHEDULE</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
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12. DISCOUNT TERMS

13. MAIL INVOICES TO THE ADDRESS IN BLOCK  
**See Item 15**

14. SHIP TO <b>SEE SCHEDULE</b>	CODE	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/SOUTH ENTITLEMENT OPERATION P. O. BOX 182264 COLUMBUS OH 43218-2264	CODE <b>HQ0338</b>	<b>MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.</b>
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE, THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
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If this box is marked, supplier must sign Acceptance and return the following number of copies:

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  
**See Schedule**

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
<b>SEE SCHEDULE</b>					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA	25. TOTAL <b>\$50,000.00</b>
	CONTRACTING / ORDERING OFFICER	26. DIFFERENCES

27a. QUANTITY IN COLUMN 20 HAS BEEN  
 INSPECTED     RECEIVED     ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED

b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	c. DATE (YYYYMMDD)	d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
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e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	28. SHIP NO.	29. DO VOUCHER NO.	30. INITIALS
f. TELEPHONE NUMBER	g. E-MAIL ADDRESS		32. PAID BY <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL

**36. I certify this account is correct and proper for payment.**

a. DATE (YYYYMMDD)	b. SIGNATURE AND TITLE OF CERTIFYING OFFICER
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31. PAYMENT  
 COMPLETE  
 PARTIAL  
 FINAL

37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	SETAC - FP Labor COST	1	Lot	UNDEFINED	UNDEFINED
	Provide services outlined in the scope of work (SOW), as defined in a given task order (T/O), at the fixed prices/government labor category specified in Section B paragraph entitled, "GOVERNMENT LABOR CATEGORIES AND ASSOCIATED FIXED PRICES PER DPPH"				
	PURCHASE REQUEST NUMBER: W31RPD5355DHMM-01				
				MAX COST	\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	Consultants COST	1	Lot	UNDEFINED	UNDEFINED
	Provide services outlined in the scope of work (SOW) at the cost reimbursable amounts as approved on a task-order-by-task-order basis. Total Fee, including prime and subcontractor/consultant, shall not exceed 3% of the estimated costs. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.				
	PURCHASE REQUEST NUMBER: W31RPD5355DHMM-01				
				MAX COST	\$26,045.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		1	Lot	UNDEFINED	UNDEFINED

Materials and STE  
COST

Provide materials, special test equipment (STE), and associated services outlined in the individual task orders at the cost reimbursable amounts as approved by the T/OM and the Contracting Officer. NO FEE ON THIS CLIN. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.

PURCHASE REQUEST NUMBER: W31RPD5355DHMM-01

MAX COST \$20,550.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		1	Lot	UNDEFINED	UNDEFINED

Travel  
COST

Travel as directed in the individual task orders. Travel must be completed within the cost reimbursable amounts allowed per the Joint Travel Regulations and the DCAA-approved Company-Implemented Policy and Procedures. NO FEE ON THIS CLIN. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.

PURCHASE REQUEST NUMBER: W31RPD5355DHMM-01

MAX COST \$3,405.00

FOB: Destination

BLOCK 17/BLOCK 18 CONTINUED

BLOCK 17 (DD1155) CONTINUED:

TASK ORDER FUNDS REQUIRED \$50,000

TASK ORDER FUNDS AVAILABLE \$50,000

UNFUNDED BALANCE \$0

BLOCK 18 (DD1155) CONTINUED: In the performance of this Task Order (T/O), the contractor shall provide the total Direct Productive Person Hours (DPPHs), plus or minus 10 percent, as stated for fixed-price labor categories stated in Section B of the contract listed in Block 1 of the DD Form 1155. These DPPHs shall be billed at the fixed price stated in Exhibit V of the contract. The contractor shall not exceed the DPPHs, nor the total dollars, stated for consultant below. The contractor is allowed to provide up to 10 percent less than the DPPHs stated for consultant

and still expend the total dollars as stated in the T/O. Furthermore, under no circumstance shall the contractor exceed the dollars stated for Materials, Travel, or Total T/O.

LABOR CATEGORIES: Labor categories are as listed in the contract, Section B, paragraph entitled "GOVERNMENT LABOR CATEGORIES AND ASSOCIATED FIXED PRICES PER DPPH"

	DPPHs ORDERED	NTE AMOUNT
FIXED-PRICE LABOR TOTAL	DPPHs	\$0
*CONSULTANT TOTAL	██████ DPPHs	\$26,045
T/O TOTAL LABOR	██████ DPPHs	\$26,045
MATERIAL	NTE	\$20,550
TRAVEL	NTE	\$ 3,405
T/O TOTAL		\$50,000

\*Consultant requirements must have prior written approval of the Procuring Contracting Officer (PCO) (via subcontract consent package) before any costs are incurred under the consultant CLIN.

## Section C - Descriptions and Specifications

### A SOW

#### “Missile Defense Data Center (MDDC) – Source Selection Evaluation Board (SSEB) Training and Evaluation Workbook Development” Statement Of Work

1.0 The contractor shall provide training to the MDDC Source Selection Evaluation Board (SSEB) beginning 6 April 2005. The training will be conducted at the AMP Facility located at 106 Wynn Drive, Huntsville, Alabama, or alternate site as directed by the Contracting Officer. This training will consist of at least two (2) sessions for the entire SSEB, including Roles and Responsibilities of the SSEB and specific training utilizing the solicitation (Sections L and M) and the Source Selection Evaluation Plan (SSEP) developed and approved specifically for this acquisition. Prior to conducting the training and developing the SSEB evaluation workbook, the contractor shall review the Draft Request for Proposal (DRFP) and/or Request for Proposal (RFP), in particular Sections L and M, and provide comments that would eliminate any shortfalls and provide increased understanding by the contracting community. Additionally, the contractor shall review the Draft SSEP and make comments as described above.

2.0 The contractor shall, at a minimum:

2.1 Review and finalize the SSEB process to ensure adherence to Best of Class Practices within the confines of the request for proposals (RFP) and the SSEP and otherwise support the SSEB as needed.

2.2 Develop Training Material including training aids, graphs, charts, evaluator workbooks, evaluation worksheets, and PowerPoint presentation.

2.3 Provide Instruction and Training.

2.4 Prepare and provide a Master of the training material not later than 29 March 2005 to allow the Government adequate time to duplicate sufficient numbers for attendees.

3.0 The training shall include the following areas:

3.1 Roles and Responsibilities of the SSEB.

3.2 Conflict of Interest and Non-disclosure.

3.3 Technical, Management, Relevant Present and Past Performance, and Price using Evaluation Criteria and Methodology [focused on the Scoring System used];

3.4 Comparative Analysis, including unbalanced offers; and how it is done, to include the business process for system used (Adjectival and Associated Color);

3.5 Clarifications and Discussions; Determining the Competitive Range; Best Value Tradeoffs and how to evaluate or quantify the differences.

3.6 Necessary documentation for the Source Selection, including the utilization of evaluation-documentation spreadsheet developed by the contractor.

3.7 How to treat trade secrets, unique business processes, confidential and businesses sensitive information to avoid technical transfusion and technical leveling. Other general areas of consideration, including errors, mistakes, and omissions; modification, revision, and withdrawals; decision to award, with or without discussions/negotiation; Best and Final Offers; oral presentations; and typical questions by the SSEB.

3.9 Evaluation Worksheets and outlines defining the Strengths, Deficiencies, Significant Weaknesses, and Risks (understanding risk and risk assessment).

### 3.10 Technical Evaluation Report.

4.0 Develop and submit a lessons learned paper regarding the Source Selection Process and Practices used on the MDDC contract selection which address inefficiencies, improvement areas, and enhanced practicum's leading to improved effectiveness, minimized costs, schedule preservation and/or improvement, higher confidence, and greater accuracy of source selections. Include a discussion on how to avoid problems which could jeopardize the integrity, efficiency, cycle time and effectiveness including selection of SSEB members. Identify possible solutions for these issues and of program or project disruption of current operations to support the SSEB process respective of the membership position responsibilities and objectives.

#### B POP

PERIOD OF PERFORMANCE: Date of Award – 31 Jan 2006

#### C KEY PERSONNEL

KEY PERSONNEL: 

#### D DELIVERABLES

DELIVERABLES:

Item/Title	CDRL#	# Copies	Delivery Date
Task Order Management Plan	A001	1 *	Per CDRL
FMER	A003	1 *	Per CDRL
Training Package (Including Evaluation Workbooks)	A004	1 *	31 Jan 06
Lessons Learned Paper	A004	1*	31 Jan 06
Quarterly Transmittal Listing	A007	1	Per CDRL

\* Plus Electronic Version.

#### E TRAVEL

ESTIMATED TRAVEL: Except for Huntsville, AL, the contractor has no authority to incur travel costs without explicit prior written approval (email acceptable) of the Task Order Monitor. Under no circumstance shall the contractor incur travel costs in excess of the NTE amount stated herein. NTE: \$3,405

#### F MATERIAL

ESTIMATED COST FOR MATERIALS AND/OR SPECIAL TEST EQUIPMENT: Except for the deliverable materials outlined herein, the contractor has no authority to incur material costs without the explicit prior written approval of the contracting officer. Prior to forwarding requests to the contracting officer, the contractor shall obtain the Task Order Monitor's concurrence. Electronic Mail (email) shall be utilized for both steps in this process. Under no circumstance shall the contractor incur materials costs in excess of the NTE amount stated herein. NTE: \$20,550

#### G SPECIAL INSTRUCTIONS

SPECIAL INSTRUCTIONS:

Cost data shall be segregated/reported/vouchered/paid at the ACRN level.

The "Limitation of Funds" is applicable at the ACRN level.

The effort described in the Task Order Statement of Work anticipated to be performed in FY05, is subject to the Clause at FAR 52.232-18, Availability of Funds.

All of the terms and conditions of the contract listed in Block 1 above are applicable to this T/O.

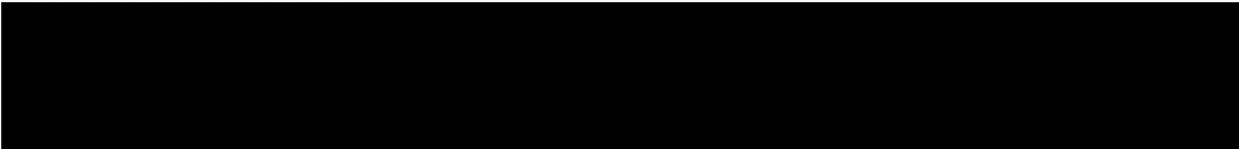
All of the provisions and clauses of the contract listed in Block 1 above are applicable to this T/O.

On-Site Requirements: If required to work on-site at the government location, the contractor will have access to office space and equipment required to perform the task order (as determined to be necessary and available by the task order monitor).

It is incumbent upon the contractor and/or subcontractor to ensure that appropriate Technical Assistance Agreements (TAAs) and/or applicable export licenses are in place before conducting any activity under the SOW which requires such approval and documentation.

H DISTRIBUTION

TASK ORDER DISTRIBUTION:



Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 97 5 0400 2501 36 2216 40603888C00 2514 W31RPD5355DHMM 5HHK13 S01021  
AMOUNT: \$50,000.00