

**ORDER FOR SUPPLIES OR SERVICES**

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. DASG60-02-D-0009	2. DELIVERY ORDER/ CALL NO. 0093	3. DATE OF ORDER/CALL 2004 Feb 06	4. REQ./ PURCH. REQUEST NO. MIPR4E5YU0020	5. PRIORITY DX-A2	
6. ISSUED BY US ARMY SPACE & MISSILE DEFENSE COMMAND PO BOX 1500 HUNTSVILLE AL 35807-3801		7. ADMINISTERED BY DCMA HUNTSVILLE BUILDING 4505, SUITE 301 MARTIN ROAD REDSTONE ARSENAL AL 35898-0001			

9. CONTRACTOR BAE SYSTEMS ANALYTICAL SOLUTIONS INC 1525 PERIMETER PKW, STE 500 HUNTSVILLE AL 35806	CODE 0JLS6	FACILITY	10. DELIVER TO FOB POINT BY (Date) <b>SEE SCHEDULE</b>	11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	
			13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15	

14. SHIP TO <b>SEE SCHEDULE</b>	CODE	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/SOUTH ENTITLEMENT OPERATION P.O. BOX 182264 COLUMBUS OH 43218-2264	CODE HQ0338	<b>MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.</b>
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16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE	<input type="checkbox"/>	Reference your quote dated Furnish the following on terms specified herein. REF:

ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

NAME OF CONTRACTOR	SIGNATURE	TYPED NAME AND TITLE	DATE SIGNED (YYYYMMDD)
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  
**See Schedule**

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
	<b>SEE SCHEDULE</b>				

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	24. UNITED STATES OF AMERICA	25. TOTAL \$10,000.00
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26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED	27. SHIP NO.	28. DO VOUCHER NO.	29. DIFFERENCES	30. INITIALS
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____	<input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	32. PAID BY	33. AMOUNT VERIFIED CORRECT FOR	

36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____	31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. CHECK NUMBER			35. BILL OF LADING NO.
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37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.
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## Section B - Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	SETAC - FP Labor COST	1	Lot	UNDEFINED	UNDEFINED
<p>Provide services outlined in the scope of work (SOW), as defined in a given task order (T/O), at the fixed prices/government labor category specified in Section B paragraph entitled, "GOVERNMENT LABOR CATEGORIES AND ASSOCIATED FIXED PRICES PER DPPH"</p> <p>PURCHASE REQUEST NUMBER: MIPR4E5YGU0020</p>					
MAX COST					\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	Consultants COST	1	Lot	UNDEFINED	UNDEFINED
<p>Provide services outlined in the scope of work (SOW) at the cost reimbursable amounts as approved on a task-order-by-task-order basis. Total Fee, including prime and subcontractor/consultant, shall not exceed 3% of the estimated costs. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.</p> <p>PURCHASE REQUEST NUMBER: MIPR4E5YGU0020</p>					
MAX COST					\$8,500.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		1	Lot	UNDEFINED	UNDEFINED

Materials and STE

COST

Provide materials, special test equipment (STE), and associated services outlined in the individual task orders at the cost reimbursable amounts as approved by the T/OM and the Contracting Officer. NO FEE ON THIS CLIN. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.

PURCHASE REQUEST NUMBER: MIPR4E5YGU0020

MAX COST

\$0.00

FOB: Destination

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		1	Lot	UNDEFINED	UNDEFINED

Travel

COST

Travel as directed in the individual task orders. Travel must be completed within the cost reimbursable amounts allowed per the Joint Travel Regulations and the DCAA-approved Company-Implemented Policy and Procedures. NO FEE ON THIS CLIN. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.

PURCHASE REQUEST NUMBER: MIPR4E5YGU0020

MAX COST

\$1,500.00

FOB: Destination

BLOCK 17 / BLOCK 18 CONTINUED

TASK ORDER FUNDS REQUIRED \$ 10,000

TASK ORDER FUNDS AVAILABLE \$ 10,000

UNFUNDED BALANCE \$ 0

BLOCK 18 (DD1155) CONTINUED: In the performance of this Task Order (T/O), the contractor shall provide the total Direct Productive Person Hours (DPPHs), plus or minus 10 percent, as stated for fixed-price labor categories stated in Section B of the contract listed in Block 1 of the DD Form 1155. These DPPHs shall be billed at the fixed price stated in Exhibit V of the contract. The contractor shall not exceed the DPPHs, nor the total dollars, stated for consultant below. The contractor is allowed to provide up to 10 percent less than the DPPHs stated for consultant and still expend the total dollars as stated in the T/O. Furthermore, under no circumstance shall the contractor exceed the dollars stated for Materials, Travel, or Total T/O.

LABOR CATEGORIES: Labor categories are as listed in the contract, Section B, paragraph entitled "GOVERNMENT LABOR CATEGORIES AND ASSOCIATED FIXED PRICES PER DPPH"

	DPPHs ORDERED	NTE AMOUNT
FIXED-PRICE LABOR TOTAL	██████████ DPPHs	\$ 0
*CONSULTANT TOTAL	██████████ DPPHs	\$ 8,500
T/O TOTAL LABOR	██████████ DPPHs	\$ 8,500
MATERIAL	NTE	\$
TRAVEL	NTE	\$ 1,500
T/O TOTAL		\$ 10,000

\*Consultant requirements must have prior written approval of the Procuring Contracting Officer (PCO) (via subcontract consent package) before any costs are incurred under the consultant CLIN.

## Section C - Descriptions and Specifications

### STATEMENT OF WORK

#### “Guardian Installation Protection Program (IPP) Source Selection Evaluation Board (SSEB) Training and Evaluation Workbook Development” Statement Of Work

1.0 The contractor shall provide training to the Guardian Installation Protection Program Source Selection Evaluation Board (SSEB) beginning 17 February 2004 and ending 18 February 2004. The training will be conducted at the US Army Space and Missile Defense Command (SMDC) Building located at 106 Wynn Drive, Huntsville, Alabama. This training will consist of at least two (2) break-out sessions for the entire SSEB and one (1) session for the SSEB Chairperson, the Area Chairpersons, and other individual members as determined necessary by the SSEB Chairperson.

2.0 The contractor shall, at a minimum:

2.1 Review and finalize the SSEB process to ensure adherence to Best of Class Practices within the confines of the request for proposals (RFP) and the Source Selection Evaluation Plan (SSEP).

2.2 Develop Training Material including training aids, graphs, charts, evaluator workbooks, evaluation worksheets, and PowerPoint presentation.

2.3 Provide Instruction and Training (afternoon session on 17 February; morning session and a mini-afternoon session, for Chairpersons on 18 February).

2.4 Prepare and provide a Master of the training material not later than 13 February to allow the Government adequate time to duplicate sufficient numbers for attendees.

3.0 The training shall include the following areas:

3.1 Roles and Responsibilities of the SSEB.

3.2 Conflict of Interest and Non-disclosure.

3.3 Technical, Management, Relevant Present and Past Performance, and Cost using Evaluation Criteria and Methodology [focused on the Scoring System used];

3.4 Comparative Analysis, including unbalanced offers; and how it is done, to include the business process for system used (Adjectival and Associated Color)

3.5 Clarifications and Discussions; Determining the Competitive Range; Best Value Tradeoffs and how to evaluate or quantify the differences.

3.6 Necessary documentation for the Source Selection, including the utilization of evaluation-documentation software, EZSource.

3.7 Evaluation of Management Plans and Organizational Approach (in accordance with the RFP). Responsiveness and Responsibility Determinations (Technical Capability, Financial Solvency, Management and Organizational Approach, Key Personnel and Resource Commitment)

3.8 How to treat trade secrets, unique business processes, confidential and businesses sensitive information to avoid technical transfusion and technical leveling. Other general areas of consideration, including errors, mistakes, and omissions; modification, revision, and withdrawals; decision to award, with or without discussions/negotiation; Best and Final Offers; oral presentations; and typical questions by the SSEB.

3.9 Evaluation Worksheets and outlines defining the Strengths, Deficiencies, Significant Weaknesses, and Risks (understanding risk and risk assessment).

3.10 Technical Evaluation Report.

3.11 Cost and Price Analysis including Cost Estimating and Should Cost Analysis; Direct Costs; Indirect Costs; Forward Pricing; Fee; Handling ODC's; Cost and Pricing Data; DCAA Advisory reports; Evaluation of Fee; Cost Realism; and Total Evaluated Probable Cost. (NOTE: This is for the mini-afternoon session only.)

#### PERIOD OF PERFORMANCE

06 Feb 04 – 27 Feb 04

#### KEY PERSONNEL



#### DELIVERABLES

Item/Title	CDRL#	# Copies	Delivery Date
Task Order Management Plan	A001	1 *	Per CDRL
FMER	A003	1 *	Per CDRL
Training Package (Including Evaluation Workbooks)	A004	1 *	13 Feb 04
Quarterly Transmittal Listing	A007	1	Per CDRL

\* Plus Electronic Version.

#### ESTIMATED TRAVEL

Except for Huntsville, AL, the contractor has no authority to incur travel costs without explicit prior written approval (email acceptable) of the Task Order Monitor. The contractor is not authorized to travel outside the United States without the explicit written approval (email acceptable) of the Contracting Officer. Under no circumstance shall the contractor incur travel costs in excess of the NTE amount stated herein.

NTE: \$1,500

#### MATERIALS

ESTIMATED COST FOR MATERIALS AND/OR SPECIAL TEST EQUIPMENT: The contractor has no authority to incur material costs without the explicit prior written approval of the contracting officer. Prior to forwarding requests to the contracting officer, the contractor shall obtain the Task Order Monitor's concurrence. Electronic Mail (email) shall be utilized for both steps in this process. Under no circumstance shall the contractor incur materials costs in excess of the NTE amount stated herein. NTE: \$0

SPECIAL INSTRUCTIONS

Cost data shall be segregated/reported/vouchered/paid at the ACRN level.

The "Limitation of Funds" is applicable at the ACRN level.

The effort described in the Task Order Statement of Work anticipated to be performed in FY04, is subject to the Clause at FAR 52.232-18, Availability of Funds.

All of the terms and conditions of the contract listed in Block 1 above are applicable to this T/O.

All of the provisions and clauses of the contract listed in Block 1 above are applicable to this T/O.

On-Site Requirements: If required to work on-site at the government location, the contractor will have access to office space and equipment required to perform the task order (as determined to be necessary and available by the task order monitor).

It is incumbent upon the contractor and/or subcontractor to ensure that appropriate Technical Assistance Agreements (TAAs) and/or applicable export licenses are in place before conducting any activity under the SOW which requires such approval and documentation.

TASK ORDER DISTRIBUTION

TASK ORDER MONITOR: [REDACTED]

MAILING ADDRESS: [REDACTED]  
[REDACTED]

Section G - Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 974 0300 2601 4 5Y 5YGU 3063000000 2512 12YG76 MIPR4E5YGU0020/YG7612 W27P63 S44008  
AMOUNT: \$10,000.00