

ORDER FOR SUPPLIES OR SERVICES

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. DASG60-02-D-0009	2. DELIVERY ORDER/ CALL NO. 002501	3. DATE OF ORDER/CALL 2002Apr23	4. REQ./ PURCH. REQUEST NO. 341PM01434W1-BAS	5. PRIORITY DX-A2
---	---------------------------------------	------------------------------------	---	----------------------

6. ISSUED BY US ARMY SPACE AND MISSILE DEFENSE [REDACTED] P.O. BOX 1500 HUNTSVILLE AL 35807-3801	CODE W31RPD	7. ADMINISTERED BY DCM BIRMINGHAM BURGER PHILLIPS CENTER 1910 THIRD AVE., NORTH, RM. 201 BIRMINGHAM AL 35203-2376	CODE S0101A	8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER (See Schedule if other)
--	----------------	---	----------------	--

9. CONTRACTOR MEVATEC CORPORATION 1525 PERIMETER PKW, STE 500 HUNTSVILLE AL 35806	CODE OJLS6	FACILITY	10. DELIVER TO FOB POINT BY (Date) SEE SCHEDULE	11. MARK IF BUSINESS IS <input checked="" type="checkbox"/> SMALL <input checked="" type="checkbox"/> SMALL DISADVANTAGED <input checked="" type="checkbox"/> WOMEN-OWNED
			12. DISCOUNT TERMS	13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15

14. SHIP TO SEE SCHEDULE	CODE	15. PAYMENT WILL BE MADE BY DFAS-COLUMBUS CENTER DFAS-CO/SOUTH ENTITLEMENT OPERATION P.O. BOX 182264 COLUMBUS OH 43218-2264	CODE HQ0338	MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.
------------------------------------	------	---	----------------	--

16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.
	PURCHASE		Reference your quote dated _____ Furnish the following on terms specified herein.
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.			
NAME OF CONTRACTOR		SIGNATURE	
		TYPED NAME AND TITLE	
		DATE SIGNED (YYYYMMDD)	
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:			

17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE
See Schedule

18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES	20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT
SEE SCHEDULE					

* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle	24. UNITED STATES OF AMERICA [REDACTED] ACTING / ORDERING OFFICER	25. TOTAL \$523,489.00	29. DIFFERENCES
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED		30. INITIALS	33. AMOUNT VERIFIED CORRECT FOR
DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____		32. PAID BY	
36. I certify this account is correct and proper for payment. DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____		34. CHECK NUMBER	
		35. BILL OF LADING NO.	
37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)	40. TOTAL CONTAINERS
			41. S/R ACCOUNT NO.
			42. S/R VOUCHER NO.

SECTION B Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0001	SETAC - FP Labor	1.00	Lot	\$	\$ NTE
	<p>COST - Provide services outlined in the scope of work (SOW), as defined in a given task order (T/O), at the fixed prices/government labor category specified in Section B paragraph entitled, "GOVERNMENT LABOR CATEGORIES AND ASSOCIATED FIXED PRICES PER DPPH"</p> <p>PURCHASE REQUEST NUMBER 341PM01434W1-BAS</p>				
				MAX COST	\$499,147.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0003	Consultants	1.00	Lot	\$	\$ NTE
	<p>COST - Provide services outlined in the scope of work (SOW) at the cost reimbursable amounts as approved on a task-order-by-task-order basis. Total Fee, including prime and subcontractor/consultant, shall not exceed 3% of the estimated costs. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.</p> <p>PURCHASE REQUEST NUMBER 341PM01434W1-BAS</p>				
				MAX COST	\$0.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0004		1.00	Lot	\$	\$ NTE

Materials and STE

COST - Provide materials, special test equipment (STE), and associated services outlined in the individual task orders at the cost reimbursable amounts as approved by the T/OM and the Contracting Officer. NO FEE ON THIS CLIN. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.

PURCHASE REQUEST NUMBER 341PM01434W1-BAS

MAX COST \$10,208.00

ITEM NO	SUPPLIES/SERVICES	MAX QUANTITY	UNIT	UNIT PRICE	MAX AMOUNT
0005		1.00	Lot	\$	\$ NTE

Travel

COST - Travel as directed in the individual task orders. Travel must be completed within the cost reimbursable amounts allowed per the Joint Travel Regulations and the DCAA-approved Company-Implemented Policy and Procedures. NO FEE ON THIS CLIN. This CLIN is valid during the three-year base period as well as any/all award term extensions earned by the contractor.

PURCHASE REQUEST NUMBER 341PM01434W1-BAS

MAX COST \$14,134.00

BLOCK 17 (DD1155) CONTINUED:

TASK ORDER FUNDS REQUIRED	\$523,489
TASK ORDER FUNDS AVAILABLE	\$523,489
UNFUNDED BALANCE	\$0

BLOCK 18 (DD1155) CONTINUED: In the performance of this Task Order (T/O), the contractor shall provide the total Direct Productive Person Hours (DPPHs), plus or minus 10 percent, as stated for fixed-price labor categories stated in Section B of the contract listed in Block 1 of the DD Form 1155. These DPPHs shall be billed at the fixed price stated in Exhibit V of the contract. The contractor shall not exceed the DPPHs, nor the total dollars, stated for

consultant below. The contractor is allowed to provide up to 10 percent less than the DPPHs stated for consultant and still expend the total dollars as stated in the T/O. Furthermore, under no circumstance shall the contractor exceed the dollars stated for Materials, Travel, or Total T/O.

LABOR CATEGORIES: Labor categories are as listed in the contract, Section B, paragraph entitled "GOVERNMENT LABOR CATEGORIES AND ASSOCIATED FIXED PRICES PER DPPH"

	DPPHs ORDERED	NTE AMOUNT
FIXED-PRICE LABOR TOTAL	 DPPHs	\$499,147
*CONSULTANT TOTAL	 DPPHs	\$0
T/O TOTAL LABOR	 DPPHs	\$499,147
MATERIAL	NTE	\$10,208
TRAVEL	NTE	\$14,134
T/O TOTAL		\$523,489

**Consultant requirements must have prior written approval of the Administrative Contracting Officer (ACO) (via subcontract consent package) before any costs are incurred under the consultant CLIN.

SECTION C Descriptions and Specifications

STATEMENT OF WORK:

“PROGRAM TRANSITION DOCUMENTATION”

1.0 The Project Manager for Aviation Rockets and Missiles (ARM) requires program management support in transitioning from the legacy 2.75” rocket system to an objective force weapon.

1.1 To accomplish this task, the 2.75” rocket system must have a replacement introduced prior to its production completion. Department of the Defense Acquisition Policy provides guidelines for Program Managers responsible for acquisition milestone accomplishments. The revised DoD Instruction Series 5000 has several mandatory requirements that can be tailored for a specific acquisition program. These instructions are designed to ensure that the legacy system is replaced by a system whose cost, schedule, performance, and sustainability requirements are properly documented and in compliance with DoD policy and the United States Code (USC).

1.2 The Project Manager must submit documentation for a Milestone B Decision for the 2.75” rocket replacement currently referred to as the Advanced Precision Kill Weapon System (APKWS). A successful Milestone B decision will provide approval for the APKWS to enter the System Development and Demonstration (SDD) acquisition phase. The current planned date for the Milestone B decision is early November 2002.

2.0 ARM Project Office Support

2.1 Milestone B Documentation. The contractor will provide three different levels of service depending on the required documentation.

2.1.1 Level 1: Prepare Draft – The contractor will generate, retain, and edit the document. The contractor identifies and collects the information necessary to assemble and write the document. The government will review, comment, and direct any changes to the document.

2.1.2 Level 2: Support Draft – The contractor will generate, using government provided information, retain and edit the document. The government will provide the necessary information for the contractor to generate the document. The contractor will ensure that the document is in the proper format, is internally consistent, is consistent with other documents and is coherent and cogent in reading. The government will review, comment, and direct any changes to the document.

2.1.3 Level 3: Review Draft – The contractor will receive, from the government, retain and edit the document. The contractor may be required to review government provided documents. The contractor will ensure that such documents are in the proper format, are internally consistent, are consistent with other documents and are coherent and cogent in reading. The government will review, comment, and direct any further changes to documents that have been edited by the contractor.

2.1.4 Document Preparation and Schedule. Statutory, regulatory, and supporting documentation will be accomplished as directed by the task order monitor.

2.1.5 The contractor will assist the APKWS APM and WIPT Leads in ensuring the Milestone B documentation that they are responsible for, are prepared in a timely manner to support the Milestone B decision.

2.1.6 The contractor will assist the ARM Project Office in the coordination, tracking and staffing of documentation for approval.

2.2 The contractor will assist the ARM Project Office in implementing a risk management process that will include the preparation of a Risk Management Plan for approval by the ARM Project Manger and the implementation of an

on-going risk assessment and tracking process. Major program risks will be actively tracked and managed by the contractor.

2.3 The contractor will assist the ARM Project Office in the development and iterative review of a Performance Based Specification for an APKWS Full-Up Round (FUR). The contractor will ensure requirements are traceable from the ORD to the PBS and subordinate documentation, e.g. TEMP, System Supportability Strategy, etc.

2.4 Meeting Support and Attendance. When directed, the contractor will assist in the coordination and provide briefing preparation support for the Overarching, Management, and Working Integrated Product Team (IPT) meetings. Specific responsibilities include:

2.4.1 Prepare and distribute meeting agenda and meeting location information to all attendees.

2.4.2 Coordinate meeting logistics.

2.4.3 Provide timely coordination of visit requests.

2.4.4 Coordinate, consolidate, and distribute briefing material.

2.4.5 Prepare draft meeting minutes for IPT Lead approval.

2.4.6 Assist in the tracking of program issues and action items.

2.4.7 Maintain a repository of approved meeting minutes and supporting documentation.

2.5 The contractor will provide assistance to the ARM Project Office to support long-lead planning required to implement processes required to support the development, testing and evaluation, procurement, fielding, supportability, and disposal of the APKWS. The contractor will be authorized to provide additional assistance, as required, should the acquisition strategy change during the task order period of performance.

2.6 APKWS Documentation Server

2.6.1 Overview. The contractor will continue to provide a secure website capability to post announcements, assign tasks, and allow for the posting of draft and approved program documentation. This secure website will also serve as a repository for all documentation to include reference documentation and approved documentation required to support the Milestone B decision and follow-on System Development and Demonstration activities. The contractor will continue to manage user accounts and perform routine maintenance to ensure the integrity and security of the website.

2.7 ARM Project Office On-Site Support

2.7.1 The contractor may be required to work part-time on-site support at the ARM Project Office, Bldg. 5250, Redstone Arsenal, AL. The government has the option to request additional on-site support, as required, to assist the ARM Project Office staff. Specific duties include monitoring the near-term tasks and activities to ensure that these tasks and activities are being completed in time to support the upcoming Milestone B decision and follow-on System Development and Demonstration activities. The contractor will provide status reports to the ARM PM, ARM DPM, and APKWS APM and attend weekly staff meetings, as required, to obtain information that may impact on-going tasks and activities. The contractor will coordinate with the APKWS APM, prepare and distribute documentation necessary to conduct regularly scheduled Management IPT meetings.

3.0 The Task Order Monitor and Program Management POC will assist the contractor in obtaining necessary information to support the development and preparation of Milestone B documentation. This assistance, when deemed appropriate, may include participation in contractor program and design reviews.

4.0 Department of the Army System Coordinator (DASC) On-Site Support

4.1 The contractor will provide support to the DASC on a part-time basis. Specific duties include monitoring the near-term tasks and activities to ensure that these tasks and activities are being completed in time to support the upcoming Milestone B decision. Additional duties will be to assist the DASC in coordinating activities, meetings and staffing and tracking of documentation with all pertinent offices. The contractor will provide support to APKWS OIPT meetings as well as obtain information that may impact on-going tasks and activities as well as coordinate with the PM ARM office and other offices when necessary. Additional duties supporting the DASC will be performed, as assigned.

4.2 The contractor may be required to work part-time on-site in the ASA(ALT) Office in Crystal City, VA.

4.3 Meeting Support and Attendance. The contractor will assist in the coordination and provide briefing preparation support for the Army System Acquisition Review Council (ASARC) coordination and decision meetings. Specific responsibilities include:

4.3.1 Prepare and distribute meeting agenda and meeting location information to all attendees.

4.3.2 Coordinate meeting logistics.

4.3.3 Provide timely coordination of visit requests.

4.3.4 Coordinate, consolidate, and distribute briefing material.

4.3.5 Prepare draft meeting minutes for IPT Lead approval

4.3.6 Assist in the tracking of program issues and action items

4.3.7 Maintain a repository of approved meeting minutes and supporting documentation

5.0 Training. The contractor is authorized to provide program management, systems engineering, and logistics training to ensure all personnel supporting the APKWS Project are current with the latest regulations, processes, and procedures. When tasked, the contractor will provide a course outline for Task Order Monitor concurrence. The contractor will then prepare and present the material based on the guidance received from the Task Order Monitor.

PERIOD OF PERFORMANCE: 24 Apr 02 – 15 Nov 02

KEY PERSONNEL: [REDACTED]

DELIVERABLES:

Item/Title	CDRL#	# Copies	Delivery Date
Task Order Management Plan	A001	1 *	Per CDRL
Status Report	A002	1	As Required
FMER	A003	1 *	Per CDRL
Interim Technical Report	A004	1	As Required
Final Technical Report	A005	2 */**	24 May 02
Meeting Minutes	A006	1	Per CDRL

Data Accession List A007 1 Per CDRL

* Plus Electronic Version.

** One (1) hardcopy to the T/OM, and one (1) hardcopy to the SMDC Command Library (SMDC-IM-PL/Fred Mathews).

ESTIMATED TRAVEL: The contractor has no authority to incur travel costs without explicit prior written approval (email acceptable) of the Task Order Monitor. Under no circumstance shall the contractor incur travel costs in excess of the NTE amount stated herein. NTE: \$14,134

ESTIMATED COST FOR MATERIALS AND/OR SPECIAL TEST EQUIPMENT: The contractor has no authority to incur material costs without the explicit prior written approval of the contracting officer. Prior to forwarding requests to the contracting officer, the contractor shall obtain the Task Order Monitor's concurrence. Electronic Mail (email) shall be utilized for both steps in this process. Under no circumstance shall the contractor incur materials costs in excess of the NTE amount stated herein. NTE: \$10,208

SPECIAL INSTRUCTIONS:

Cost data shall be segregated/reported/vouchered/paid at the ACRN level.

The "Limitation of Funds" is applicable at the ACRN level.

The effort described in the Task Order Statement of Work, which is anticipated to be performed in FY02, is subject to the Clause at FAR 52.232-18, Availability of Funds.

All of the terms and conditions of the contract listed in Block 1 above are applicable to this T/O.

All of the provisions and clauses of the contract listed in Block 1 above are applicable to this T/O.

The following Government Furnished Property or Test Facilities are available for use in performance of this Task Order:

On-Site Requirements: If required to work on-site at the government location, the contractor will have access to office space and equipment required to perform the task order (as determined to be necessary and available by the task order monitor).

It is incumbent upon the contractor and/or contractor to ensure that appropriate Technical Assistance Agreements (TAAs) and/or applicable export licenses are in place before conducting any activity under the SOW which requires such approval and documentation.

TASK ORDER MONITOR: [REDACTED]

MAILING ADDRESS: [REDACTED]

PROGRAM MANAGEMENT POC: [REDACTED]

MAILING ADDRESS OF PROGRAM MANAGEMENT POC: [REDACTED]

SECTION G Contract Administration Data

ACCOUNTING AND APPROPRIATION DATA

AA: 2112034 15L-5L15 P414532 25FB 341PM01434W1 1PH267 S11173
AMOUNT: \$523,489.00

000000000000