DATA ITEM DESCRIPTION

Form Approved
OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

1. TITLE	2. IDENTIFICATION NUMBER
INVENTORY/UTILIZATION DATA REPORT	DI-MISC-81107A

3. DESCRIPTION/PURPOSE

3.1 To provide spare/repair parts/consumables usage and inventory data, major hardware inventory, technical data support inventory, software inventory, office furnishings/equipment inventory and tools/test equipment inventory as required during the term of the contract.

4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABLE	6b. GIDEP APPLICABLE
920302	N/NTSC-421		

7. APPLICATION/INTERRELATIONSHIP

7.1 This DID contains the format and content preparation instructions for the data product generated by the specific and discrete task assignment as delineated in the contract.

7.2 This DID supersedes DI-MISC-81107.

8. APPROVAL LIMITATION	9a. APPLICABLE FORMS	9b. AMSC NUMBER
		N6721

10. PREPARATION INSTRUCTIONS

10.1 Format. The Inventory/Utilization Data Report shall be presented as a columnar, processable text file in ASCII format on magnetic media. The name of each file will consist of the last 8 digits of the contract number preceded with the character designated to identify the type of file. The file name extension will be the last digit of the year and the month of submittal (e.g., R91D0001.108).

10.2 Content. The Inventory/Utilization Data Report shall consist of the following files:

a. Spare parts
b. Consumable materials
c. Tools/test equipment
d. Major hardware
e. Technical data support package
f. Software support package
g. Office furnishings/equipment and training support gear

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11. DISTRIBUTION STATEMENT

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Block 10, Preparation Instructions (Continued)

10.2.1 Header information. The first record in each file will contain the following:

a. Contract number [Columns 01-16] - Self-explanatory.

b. Period ending [columns 17-24] - Date of the last day in the reporting period (YYMMDD format).

c. Activity [columns 25-54] - Self-explanatory.

d. Contractor [columns 55-74] - Self-explanatory.

10.2.2 Spare parts. The first character of this file name will be an R. Each record/report shall contain the following data:

a. Provisioning Line Item Sequence Number (PLISN) [columns 01-06] - Six alphanumeric characters assigned to each Part Number.

b. Device number [columns 07-19] - If the item can be identified to a specific device, otherwise use the contract number.

c. Device serial number [columns 20-24] - If the item can be identified to a specific device, otherwise n/a.

d. Item name [columns 25-43] - Self-explanatory.

e. Part number [columns 44-59] - When the part number is more than 16 digits, the overflow portion will be carried to the overflow field.

f. Part number overflow/part number 2 [columns 60-75] - When the part number is more than 16 digits, the overflow portion is in this field. If more than one part number applies, the secondary number can be listed here.

g. Part number 3 [columns 76-91] - When a second/third part number applies to this item it can be listed here.

h. Initial inventory quantity [columns 92-94] - Quantity the Contractor Operation and Maintenance of Simulators (COMS) contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the Contracting Officer's Technical Representative (COTR).

i. Ready for issue quantity [columns 95-97] - Self-explanatory.

j. In Work Quantity [columns 98-100] - Non-ready for issue items awaiting repair.

k. On order quantity [columns 101-103] - Self-explanatory.

Block 10, Preparation Instructions (Continued)

l. Repaired or replaced this period [columns 104-106] - Total number of this item replaced in stock or repaired during this reporting period.

m. Repaired or replaced cost [columns 107-111] - Average cost (rounded to the next highest dollar) of repairs to or replacement of this item during this reporting period.

n. Repairable [column 112] - Code R for repairable or N for non-repairable.

o. Repair Responsibility Code [column 113] - Code G for Government responsibility or C for contractor responsibility.

p. Ownership [column 114] - Code G for Government owned or C for contractor owned.

q. CAGE [columns 115-119] - Self-explanatory.

r. National stock number [columns 120-139] - Self-explanatory.

s. Bar code [columns 140-159] - Number assigned to identify item.

t. Location [columns 160-179] - Location of item (e.g., Building number, Room number, Bin number).

u. Remarks [columns 180-212] - Self-explanatory.

10.2.3 Consumable Materials. The first character of this file name will be a C. Each record/report shall contain the following data:

a. PLISN [columns 01-06] - Six alphanumeric characters assigned to each Part Number.

b. Device number [columns 07-19] - If the item can be identified to a specific device, otherwise use the contract number.

c. Device serial number [columns 20-24] - If the item can be identified to a specific device, otherwise n/a.

d. Item name [columns 25-43] - Self-explanatory.

e. Part number [columns 44-59] - When the part number is more than 16 digits, the overflow portion will be carried to the overflow field.

f. Part number overflow/part number 2 [columns 60-75] - When the part number is more than 16 digits, the overflow portion is in this field. If more than one part number applies, the secondary number can be listed here.

Block 10, Preparation Instructions (Continued)

g. Part number 3 [columns 76-91] - When a second/third part number applies to this item it can be listed here.

h. Unit of issue [columns 92-93] - Self-explanatory.

i. Initial inventory quantity [columns 94-98] - Quantity the COMS contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the COTR.

j. Quantity on hand [columns 99-103] - Self-explanatory.

k. On order quantity [columns 104-108] - Self-explanatory.

l. Replaced this period [columns 109-113] - Total number of this item replaced in stock during this reporting period.

m. Replacement cost [columns 114-118] - Average cost (rounded to the next highest dollar) of replacement of this item during this reporting period.

n. Replacement Responsibility Code [column 119] - Code G for Government responsibility or C for contractor responsibility.

o. Ownership [column 120] - Code G for Government owned or C for contractor owned.

p. CAGE [columns 121-125] - Self-explanatory.

q. National stock number [columns 126-145] - Self-explanatory.

r. Bar code [columns 146-165] - Number assigned to identify item.

s. Location [columns 166-185] - Location of item (e.g., Building number, Room number, Bin number).

t. Remarks [columns 186-218] - Self-explanatory.

10.2.4 Tools/test equipment (TTE). The first character of the file name will be a T. Each record/report will contain the following data:

a. PLISN [columns 01-06] - Six alphanumeric characters assigned to each Part Number.

b. Device number [columns 07-19] - If the item can be identified to a specific device, otherwise use the contract number.

c. Device serial number [columns 20-24] - If the item can be identified to a specific device, otherwise n/a.

Block 10, Preparation Instructions (Continued)

d. Item name [columns 25-43] - Self-explanatory.

e. Part number [columns 44-59] - Self-explanatory.

f. TTE serial number [columns 60-74] - Self-explanatory.

g. Initial inventory quantity [columns 75-77] - Quantity the COMS contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the COTR.

h. Custody [columns 78-91] - Who has official custody.

i. Calibration due date [columns 92-99] - In YYMMDD format.

j. Calibration Cycle [columns 100-101] - In months.

k. Bar code [columns 102-121] - Number assigned to identify item.

l. Remarks [columns 122-154] - Self-explanatory.

10.2.5 Major hardware. The first character of the file name will be a H. Each record/report will contain the following data:

a. PLISN [columns 01-06] - Six alphanumeric characters assigned to each item.

b. Device number [columns 07-19] - Self-explanatory.

c. Device serial number [columns 20-24] - Self-explanatory.

d. Item name [columns 25-43] - Self-explanatory.

e. Item serial number [columns 44-58] - Self-explanatory.

f. Initial inventory quantity [columns 59-61] - Quantity the COMS contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the COTR.

g. Category [column 62] - Code C for full contractor support or G for items which include Government support (TTE items).

h. Remarks [columns 63-95] - Self-explanatory.

10.2.6 Technical data support package. The first character of the file name will be a P. Each record/report will contain the following data:

a. PLISN [columns 01-06] - Six alphanumeric characters assigned to each Publication Number.

Block 10, Preparation Instructions (Continued)

b. Device number [columns 07-19] - Self-explanatory.

c. Device serial number [columns 20-24] - Self-explanatory.

d. Title [columns 25-74] - Self-explanatory.

e. Publication number [columns 75-94] - Self-explanatory.

f. Initial inventory quantity [columns 95-97] - Quantity the COMS contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the COTR.

g. Date of last update [columns 98-103] - In YYMMDD format.

h. Remarks [columns 104-136] - Self-explanatory.

10.2.7 Software support package. The first character of the file name will be an S. Each record/report will contain the following data:

a. PLISN [columns 01-06] - Six alphanumeric characters assigned to each Part Number.

b. Device number [columns 07-19] - Self-explanatory.

c. Device serial number [columns 20-24] - Self-explanatory.

d. Software title [columns 25-74] - Self-explanatory.

e. Part number [columns 75-90] - Self-explanatory.

f. Documentation number [columns 91-110] - Self-explanatory.

g. Initial inventory quantity [columns 111-113] - Quantity the COMS contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the COTR.

h. Security Classification [column 114] - Code U for unclassified; C for confidential; S for secret; T for top secret.

i. Media [column 115] - Code D for disk or M for mag tape.

j. Back-up Copy Available [column 116] - Code Y for yes; N for no.

k. Location [columns 117-136] - Location of part (e.g., Building number, Room number, Bin number).

l. Remarks [columns 137-169] - Self-explanatory.

Block 10, Preparation Instructions (Continued)

10.2.8 Office furnishings/equipment and training support gear. The first character of the file name will be an F. Each record/report will contain the following data:

a. PLISN [columns 01-06] - Six alphanumeric characters assigned to each item.

b. Device number [columns 07-19] - If the item can be identified to a specific device, otherwise use the contract number.

c. Device serial number [columns 20-24] - If the item can be identified to a specific device, otherwise n/a.

d. Item name [columns 25-44] - Self-explanatory.

e. Initial inventory quantity [columns 45-47] - Quantity the COMS contractor accepted at the beginning of the contract. This quantity can only be changed with the written approval of the COTR.

f. Location [columns 48-67] - Location of the item (e.g., Building number, Room number, Bin number).

g. Remarks [columns 68-100] - Self-explanatory.