

MEMORANDUM FOR USASMDC/ARSTRAT Senior NCOs

SUBJECT: 2009 Senior Enlisted Leaders Training Conference Invitation

1. I would like to take this opportunity to invite you to the USASMDC/ARSTRAT Senior Enlisted Leaders Training Conference from 23-26 March 2009 at Vandenberg Air Force Base, CA. Guest Speakers for this event will include the USASMDC/ARSTRAT Commanding General, the Sergeant Major of the Army, USSTRATCOM Command Senior Enlisted Leader and other distinguished guests.
2. The conference attendees will consist of platoon sergeants and above. This intent is to conduct a well planned and executed senior enlisted leaders training conference. We will discuss and engage on the "Year of the NCO" initiatives. The end state is to enhance the professional development of the USASMDC/ARSTRAT and the Joint Functional Component Command (JFCC) senior enlisted leaders. The conference will provide a forum for former SMDC Command Sergeants Major, selected Nominative Command Sergeants Major, National Guard Bureau, Alaska/California/Colorado State National Guard Command Sergeants Major, in order to promote a free exchange of ideas, insights and lessons learned.
3. All billeting arrangements will be coordinated through USASMDC/ARSTRAT Team via the SMDC Web site **on-line registration form** no later than 2 March 2009, updates to flight itineraries will need to be resubmitted if changed. Billeting accommodations will be available on base at Vandenberg AFB lodging. **Do not contact the hotel directly to make reservations.** Mrs. Lorronica Hamil, EA to the Command Sergeant Major, will amend any changes as needed to registrations; she can be reached at lorronica.hamilton@smdc.army.mil. Maps to the lodging will be located on the USASMDC/ARSTRAT Web site. If you wish to obtain information on Vandenberg AFB lodging, please visit this Web site <http://www.vandenberg.af.mil/library/factsheets/index.asp>, and click on the lodging link.
4. We recommend that attendees plan flight itineraries to arrive 22 March 2009. **We also recommend that departures be scheduled for Friday, 27 March 2009.** Billeting arrangements are based on registration arrival and departure dates/times.
5. You will need to keep us abreast of your ground transportation requirements, if any, to and from Vandenberg AFB. The uniform for all service members will be the respective duty uniform for your branch of service (ACUs – Army, MCCUU – Marines, BDUs – Navy, ABU – Air Force, etc.) and civilian casual for all civilian attendees. The attire for all non-duty social events will be civilian casual for all attendees. The agenda will be posted on the registration Web site once confirmed. Please contact the Command Sergeant Major office at (256) 955-9975 for questions.

//ORIGINAL SIGNED//
RALPH C. BORJA
CSM, USA
Senior Enlisted Advisor